

Main Office Location

First Floor, 326 - 12th Street
New Westminster, BC V3M 4H6
Tel: 604.524.9457
Toll-free: 1.800.841.5911
Fax: 604.524.0419
Fax: 1.877.624.9906



Island Office Location
220 – 4252 Commerce Circle
Victoria, BC V8Z 4M2
Tel: 778.265.9855
Toll-free: 1.855.554.6649
Fax: 778.265.9815

GORDON McGRATH
President

BILL GAUCHER
Secretary Treasurer

January 29th, 2025 **PLEASE POST**

POSTING – LOCAL REPRESENTATIVE - VICTORIA OFFICE

There is going to be a vacancy in our Victoria office.

Open Period: 10 Days – February 3rd to February 13th, 2025

The chosen applicant will be on a 1-year probationary period.

General Requirements:

Local 114 member in good standing
Grievance handling skills
Organizational skills
Negotiation skills
Familiar with BC Labour Code
Familiar with Federal Labour Code
Speak, read, and write English
A second language would be an asset but not mandatory

Other Requirements:

Communication and Computer Skills
Writing skills
Able to work without supervision
Familiar with arbitration process
Familiar with conciliation process
Able to handle stressful situations

➤ **Applicant(s) must be willing to live on Vancouver Island (ideally close to Victoria), working out of the Victoria Office and be able to travel throughout British Columbia when needed. This is mandatory for this Posting.**

- The scheduled workday is variable in nature dependent on the servicing needs of each Bargaining Unit in your overall assignments.
- Your hours could be up to fifty- two (52) hours per week. Servicing includes some evenings, weekends and working on Statutory Holiday(s) as needed.

Job Responsibilities:

- The Local Representative(s) shall be required to submit a written monthly report to the President of the Local and copies supplied to the Executive Committee for their meetings.
- The Local Representative(s) can attend the Executive Committee meetings and must attend when requested to do so by the President or Executive Committee.
- The Local Representative(s) will work under the direct supervision of the Local President and or his/her designate.
- The Local Representative(s) will attend negotiations, conciliations, arbitrations, government hearings, etc., as directed by the Local President and or his/her designate.
- It is the duty of the Local Representative(s) to attend the regular general meetings of the Local.
- The Local Representative will be assigned Bargaining Unit(s) to look after on a daily basis, and must be willing and able to schedule and work 7 days a week at any hour(s) of the day depending on the circumstances at your assigned bargaining unit(s)

- The Local Representative must be able to travel and spend nights out of town.
- The Local Representative must supply his/her own reliable vehicle for conducting daily business (a vehicle allowance is supplied).

Salary and Benefits: A comprehensive salary and benefits package is supplied as per the Local Representative Collective Agreement with Local 114 (MoveUP).

The elected Executive Committee of the Local is authorized as per By-Law Article # 26 – Local Union Representative(s) to appoint a Representative(s) for the Local.

All those who are members in good standing of Unifor Local 114, who are interested are encouraged to submit a résumé with their work experiences, educational experiences, qualifications, as well as any references they may have to the attention of Gordon McGrath, President Unifor Local 114.

NO PHONE CALLS PLEASE.

All resumes that were received last year (September 2024) and those that are received within the 10 calendar day open period: **from February 3rd through February 13th (e-mail or faxed marked before 5:00 pm on the last day)** will be acknowledge with a confirmation letter to the attention of the member who submitted it. **However, only those résumés deemed qualified by the Executive Sub-Selection Committee will be contacted for an interview.**

Thanking you in advance for your interest in this position.

*All resumes for this position on Vancouver Island will be kept with the strictest of confidence.
This position may not be filled until March 2025 or earlier.*

Fax: 1.877.624.9906
Mail: First Floor, # 326 – 12th Street, New Westminster, B.C. V3M4H6
E-mail: mcgrath@unifor114.org Please mark the following in the Subject line:
“Local 114 Victoria Representative Posting”

NO PHONE CALLS PLEASE.

Yours truly,



Gordon McGrath
President
Unifor Local 114
On behalf of the Executive Committee

WG/bg-unifor 114

